



111 West Laurel Street, Millstadt IL 62260, 476-1514

ZONING AMENDMENT APPLICATION

Date: _____ Permit # A-

(Do Not Write In This Space – For Office Use Only)

Date of Hearing _____
Notice Published _____
Newspaper _____

Fee Paid: _____
Date Paid: _____

Recommendation of Zoning Board:

- ☐ Denied
☐ Approved
☐ Approved with modification

Action by Village Board:

- ☐ Denied
☐ Approved
☐ Approved with modification

Date: _____ Date: _____

INSTRUCTIONS TO APPLICANTS: Please print clearly. All information required by this application must be completed and submitted herewith. Applicants are encouraged to visit the office of the Zoning Administrator for any assistance needed in completing this form.

Normally, there are only two primary reasons for a change in zoning. These are: (a) the original zoning was in error; (b) the conditions of the neighborhood have changed to such an extent or degree as to warrant rezoning. The burden of providing substantiating evidence rests with the applicant.

Applicant's name: _____ Phone # _____

Address: _____ Parcel # _____

1. This application must be filed with the accurate legal description and two copies of a plat map of the subject property drawn to a scale not less than one (1) inch equals two hundred (200) feet.
LEGAL DESCRIPTION: _____

(Lot, block subdivision; metes and bounds descriptions may be on attachment)
2. Area of land rezoning requested for _____ acres/square feet.
3. Present Zone District Classification of subject and adjacent property (show zone district boundaries on plat). _____
4. Present use of property: _____
Proposed use of property: _____
5. Name of owner(s): _____ Phone # _____
Owner(s) address: _____
6. An amendment is requested to amend the zone district classification of certain described properties shown on the Zone District Map. A statement of the applicant's described reasons and factual information supporting the requested rezoning is attached.

Signature of Petitioner _____ Date



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Amendment, Special Use & Variance Instructions

Please turn in the following information when applying for a Zoning Special Use, Variance or Amendment:

1. Completed Building Permit Application
2. Completed Special Use, Variance or Amendment Application
3. Names and addresses of all landowners within 250 feet of your property. (This information is acquired from Mapping and Platting at the St. Clair County Courthouse).

All of this information must be submitted by **5 pm on the last working day of the month** prior to your zoning hearing (i.e.: if your hearing is scheduled for February your documents must be submitted to Village Hall before 5 pm on January 31st).

Note: You will be billed for the publication fee, postage and application fee (Amendment \$100.00, Special Use \$50.00 and Variance \$50.00), which must be paid before the meeting date.